

**Minutes of the Academic Audit Committee meeting held at 14.00 hrs on 22nd
April 2019 at Principal's Chamber**

The following members were present

Dr. Y. Mallikarjuna Reddy
Dr. A. Kalavathi
Dr. K. Giri Babu
Dr. T. Sridhar Babu
Dr. R. Eswaraiah
Dr. A.V. Naresh Babu
Dr. M. V. Raghuram
Dr. K. Satyanarayana
Dr. T. Srinivasa Rao
Dr. P. Ammi Reddy
Dr. B. Saidaiah
Dr. P. Sudhakar
Dr. M. Kedar Mallik
Dr. Ch.V. Suresh
Dr. J. Vijay Kumar
Dr. B. Sai Jyothi
Dr. N. Koteswaramma

The chairman welcomed the members to the AAC meeting followed by the discussion on the Internal Academic Audits held at various departments on 22nd April 2019.

The AAC coordinator presented a report on all internal audits done by the appointed auditors.

Agenda Point 1: Teaching and Learning

The committee observed that the audit reports on Teaching and Learning practices of all departments.

Resolution 1: Chairman advised all the Heads of the departments to improve the teaching and learning practices and to prepare the e-learning modules.

Agenda Point 2: Internships

Members discussed on various internship activities and their quality and appreciated the coordinators for improving the quality and in the number of internships.

Resolution 2: Chairman advised the concerned HODs, T&P in-charge Internship Cell in-charges to mandate internships for all students during summer break or in inter-semester breaks.

Agenda Point 3: Examination Cell

The committee observed that the audit reports on Internal and External Results.

Resolution 1: Chairman advised all the departments to increase the pass percentage and improve the quality of students. Chairman also advised the

Controller of examination cell to prepare Evaluation procedures in view of Autonomous institution.

Agenda Point 4: Laboratories

Members discussed on the performance of laboratories in various departments and their utilization along with quality of additional experiments conducted and etc. HoDs mentioned that many laboratory courses are equipped with additional experiments as suggested by the concerned Module Coordinators.

Resolution 4: Chairman advised the concerned HODs, to motivate the students to do more out-of-the-syllabus experiments which are close to mini-projects to increase the utilization of laboratories as well as the skills of students in that laboratory.

Agenda Point 5: Major and Mini Projects

Members discussed on the quality of student projects

Resolution 5: Chairman advised all HODs to introduce mini projects to the second year students also from the next academic year onwards. He also advised the members to motivate the students to implements the projects on social needs of the society.



Coordinator, AAC

Convenor IQAC

Vasireddy Venkatadri Institute of Technology
NAMBUR (V), Pedakakani (Mdl.) - 522 508.



Chairman, AAC